

Meeting Name Nadcap Planning & Operations

Date & Time: Monday, Jan. 19, 2004 4:00 – 8:00 pm

Location: Fiesta Inn Tempe AZ

Expected Attendees:

NMC members, Task Group Chairs, Supplier Support Committee Leadership and Staff Engineers

Purpose:

This meeting is intended to provide a forum for Task Group Chairpersons, Staff Engineers, Supplier Support Committee leadership, PRI Management and NMC members to work on issues of common interest for the purpose of improving the effectiveness and efficiency of the Nadcap process.

Meeting Agenda

Item Sequence	Agenda Item Description	Presenter	Starting Times
1.0	Call meeting to order	Arne Logan	4:00 PM
2.0	Review Agenda	Arne Logan	5
3.0	<p>Nadcap Health Metrics: Commodity report out using 3 square format.....report to be 15 minutes (max) and focus on:</p> <ul style="list-style-type: none"> o Action plan for metrics which are RED in month of December 2003; o Task Group issues requiring NMC support; o Baseline criteria activities <p>AQS Chemical Processing Coatings Composites Heat Treating Material Testing NMSE NDT Welding</p> <p>Purpose: Provide update and report any issues</p>	<p>Arne Logan</p> <p>Chris Diepenbrock Michael Davis Jim Doherty Lance Locks John Gourley Keith Kastner Mark Gleason Phil Keown Wayne Canary</p>	120

Item Sequence	Agenda Item Description	Presenter	Starting Times
4.0	Review stoplight criteria (Material Test & Welding) in light of NMC comments. (Ref: Jan 8 e-mail sent to Task Group chairs) <ul style="list-style-type: none"> o Material Testing o Welding Purpose: Reach agreement on stoplight criteria	Keith Kastner Wayne Canary	10 10
5.0	Baseline Criteria team report <ul style="list-style-type: none"> o Report pilot status (NDT & Coatings) o Report status of logistical support structure being developed to support baseline criteria initiative Purpose: Provide update and report any issues	Phil Keown Jim Doherty Jim Lewis	15 15 10
6.0	Cause & Effect team report Purpose: Provide status and any report any issues	Jim Doherty	30
7.0	Chartered Projects review process Purpose: Process check to see if this new process is meeting our needs	Don Buehler Glenn Shultz	20
8.0	Review pertinent action from NMC Steering Committee meeting Purpose: Information sharing	Arne Logan	15
9.0	Close Meeting		8:00 PM